



PROPOSAL / ORDER - CONFERENCE, ACCOMMODATION AND SERVICES

<b>Contractor:</b> CPI Hotels, a.s. Becvarova 14 CZ 100 00 Prague Company ID No: 47116757, Tax No: CZ47116757	<b>Clarion Congress Hotel Prague</b> Freyova 33 190 00 Prague 9 - Vysočany Czech Republic	<b>Customer:</b> Association for Computing Machinery, Inc. 1601 Broadway, 10th Floor, New York NY 10019-7434 Federal ID: 13-1921358
Contact person email: Date:	<b>Pavla Kotašková</b> <a href="mailto:p.kotaskova@clarion-hotels.cz">p.kotaskova@clarion-hotels.cz</a> 30.03.2026, upd. 4.5.2026	Contact person: email: phone:
	<b>Jalil Boukhobza</b> <a href="mailto:jalil.boukhobza@ensta.fr">jalil.boukhobza@ensta.fr</a> +33298348890	

<b>Event:</b> HotStorage workshop at SOSF 2026 <b>Date:</b> 28.09.2026 <b>Number of delegates:</b> 70-100 <b>Option date until:</b> PROVISIONALLY CONFIRMED
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Conference rooms	Set-up	Price per day	No of Days	Total
Zodiac - 28.9.2026 (halfday rent)	TBA, coffee break	510 EUR	1	510 EUR
part of Veduta restaurant	dinner			free of charge
<b>Total price for the conference rooms incl. VAT:</b>				<b>510 EUR</b>
<b>Total price for the conference rooms excl. VAT:</b>				<b>421 EUR</b>
Prices are incl. 21% VAT (VAT is subject to change).				

Meal Plan	Meal plan / Specification	Price per Unit	Quantity	No of Days	Total
	PM I. coffee break "Comfort - food" (selection of pastry 1 pc/person and mini sandwiches 1pc/person)	5,50 EUR	70	1	385,00 EUR
	PM II. coffee break "Comfort - food" (selection of pastry 1 pc/person and mini sandwiches 1pc/person)	5,50 EUR	70	1	385,00 EUR
	Buffet dinner "Mercury" (Chef Choice)	28,00 EUR	70	1	1 960,00 EUR
<b>Total price for the catering incl. VAT:</b>					<b>2 730,00 EUR</b>
<b>Total price for the catering excl. VAT:</b>					<b>2 437,50 EUR</b>
Prices are incl. 12% VAT (VAT is subject to change).					

Beverages	Beverages / Specification	Price per Unit	Quantity	No of Days	Total
	Coffee break "Comfort - beverage package" unlimited half day consumption 4 - 6 hours (coffee, tea, mineral water, juice, soft drink 0,25 l)	9,20 EUR	70	1	644,00 EUR
	Beverages during dinner - see attached F&B pricelist (real consumption/beverage package/1 beverage per person)				please specify your request
<b>Total price for the beverages incl. VAT:</b>					<b>644,00 EUR</b>
<b>Total price for the beverages excl. VAT:</b>					<b>532,23 EUR</b>
Prices are incl. 21% VAT (VAT is subject to change).					

Technical Equipment/Other services	Technical Equipment / Other services	Price per Unit/Day	Quantity	No of Days	Total
	Projection 3m 16:9 and sound system Dataprojector 4 400 ANSI lumen Full HD, screen 305x175 cm, format 16:9, front projection, frame, sound system small, mixing board 8x IN including 1 wireless hand microphone, technical assistance only for the beginning of the event (1 hour max.)	535 EUR	1	1	535,00 EUR
<b>Total price for the technical equipment and other services incl. VAT:</b>					<b>535 EUR</b>
<b>Total price for the technical equipment and other services excl. VAT:</b>					<b>442 EUR</b>
Prices are incl. 21% VAT (VAT is subject to change).					
Technical assistance in amount 43 EUR per hour in case of using outside AV vendor.					

<b>Total price for the conference services incl. VAT:</b>	<b>4 419,00 EUR</b>
<b>Total price for the conference services excl. VAT:</b>	<b>3 833,37 EUR</b>

Accommodation	Accommodation / Room type	Price per Room/Night	No of Rooms	No of Nights	Total
	Standard room SGL	150 EUR			selfpayers
	Standard room DBL	165 EUR			selfpayers
	Executive room SGL	180 EUR			selfpayers
	Executive room DBL	195 EUR			selfpayers
<b>Total price for the accommodation incl. VAT:</b>					<b>0 EUR</b>
<b>Total price for the accommodation excl. VAT:</b>					<b>0 EUR</b>
Price per room incl. breakfast, internet connection, tea and coffee making facilities, entrance into Wellness & Fitness centre (10:00am - 6:00pm) and 12% VAT (VAT is subject to change). City tax approx. 2 EUR/person/night is excluded.					

<b>Total price for the Event incl. VAT:</b>	<b>4 419,00 EUR</b>
<b>Total price for the Event excl. VAT:</b>	<b>3 833,37 EUR</b>
In the event of an increase in the VAT rate on the date of supply of the service, the Contractor reserves the right to adjust the price corresponding to the increase in VAT.	
<b>Form of Payment:</b>	<b>Invoice</b>
<b>Deposit:</b>	<b>90%</b>
<b>Amount of the Deposit (EUR):</b>	<b>3 977 EUR</b>
<b>Maturity Day of the Deposit:</b>	

Prague, Date: 29.05.2026

Signed by:  
**Tibor Bielik**  
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on behalf of Contractor  
Mr. Tibor Bielik  
General Manager  
Clarion Congress Hotel Prague  
according to power of attorney

**Donna Cappelletti**  
\_\_\_\_\_  
on behalf of Customer  
Donna Cappelletti, Director SIG Services  
Association for Computing Machinery

The integral parts of this proposal/order are the Payment and Cancellation conditions below.

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**EM** **OC**

### Payment Conditions

- The Customer undertakes to pay for proper performance of activities pursuant to above calculation. In the event of an increase in the VAT rate on the date of supply of the service, the Contractor reserves the right to adjust the price corresponding to the increase in VAT. This price is preliminary and its final amount shall depend on the actual scope of services provided.
- The Customer undertakes to pay in advance for the above-specified event amounting at least to 90% of the aggregate price set out in order, i.e. based on the approved preliminary calculation. The advance payment shall be remitted to the Contractor's account based on an advance payment invoice issued as of the execution date of this Agreement no later than by the payment date of such invoice.
- In the event of any delay with payment of the advance payment invoice, the Contractor shall be entitled to withdraw from this Agreement, since both parties hereby agree that it shall constitute a material breach of contractual obligations. If the Contractor does not exercise this right, it shall be entitled to charge a contractual penalty to the Customer amounting 0,5% of the invoiced advance for each day of delay with which the Customer hereby agrees and undertakes to pay such contractual penalty any time it is billed to the Customer.
- The Contractor shall provide the services in compliance with applicable legal regulations and in compliance with the prices set out in order. Any other services provided above the scope of this Agreement or above the scope of a binding order, unless agreed otherwise, shall be paid by the Customer's clients directly to the Contractor (the hotel). Unless the parties agree otherwise, the consumed beverages shall be charged including VAT and according to their actual consumption.
- The Contractor shall issue the final invoice after the conference and accommodation, which will take into the account the advance payment invoices. Part of the invoice shall be the overview of all services provided by Contractor, which shall be send to the Customer for approval before issuing the final invoice.
- The Customer undertakes to pay the issued invoices on time, no later than within 14 days after their issuance. The moment of payment shall be deemed the moment of crediting the relevant amount to the Contractor's account.
- Starting from the first day after the payment date of each invoice, the parties agree on default interest to be paid by the Customer to the Contractor in the amount of 0,05% of the amount due for each commenced day of delay. The Customer further undertakes to reimburse the Contractor for all costs incurred in connection with recovering the above-specified receivables.
- The Contractor undertakes to process any complaints regarding invoices within three business days after the receipt of a justified complaint from the Customer and the Customer hereby undertakes to provide any cooperation necessary. The payment term for the Customer shall be extended by the prior of the complaint processing. Should the complaint prove to be unjustified, the payment term shall not be extended.
- In the event Customer reasonably disputes any item, Customer will pay the invoice less the disputed amount. The parties shall negotiate in good faith to resolve the disputed amount within thirty (30) days of the invoice date. Payments of the resolved amount, if any, is due thirty (30) days after resolution of the dispute.

### Cancellation Conditions

- In the event of cancelling a binding order of premises (halls, launges, etc.), technical equipment or cancelling or reducing the number of participants for ordered meal by Customer, set out in order, the Contractor shall be entitled to request that the Customer pay cancellation fees (contractual penalties) as follows:
 

from the Agreement execution date to 30 days prior to the event date	25% of the aggregate price of ordered conference rooms and services
from 29 to 15 days prior to the event date	50% of the aggregate price of ordered conference rooms and services
from 14 to 7 days prior to the event date	75% of the aggregate price of ordered conference rooms and services
from 6 days prior to the event date	100% of the aggregate price of ordered conference rooms and services

The Customer is allowed to reduce the number of ordered meals by up to 10% of the total number ordered without incurring any cancellation costs on this reduction. This can be effected up to 30 days before the event date.

- The Customer shall inform the Contractor regarding the sold, respectively the binding number of bedrooms, 120 days prior to the arrival. The Contractor shall decide how many bedrooms will be kept
 

119 – 91 days (inclusive) prior to arrival	15% of the total cost of the binding order of accommodation
90 – 61 days (inclusive) prior to arrival	25% of the total cost of the binding order of accommodation
60 – 31 days (inclusive) prior to arrival	60% of the total cost of the binding order of accommodation
30 – 15 days (inclusive) prior to arrival	90% of the total cost of the binding order of accommodation
14 – 0 days prior to arrival	100% of the total cost of the binding order of accommodation

- The parties hereby agree that cancellations of binding order binding order of premises (halls, lounges, etc.) and binding order of accommodation shall only be effective if made in writing.

### General Conditions

- No brought meals or beverages may be consumed during the events without prior consent. Even if such consent is given, the Contractor shall be entitled to charge a fee for brought meals and beverages in the amount of CZK 400 per person.
- The agreed price for lease of non-residential premises shall include, in addition to the lease itself, only the premises preparation and furnishing, if any furniture is available. The price shall not include technical equipment and its operation.
- Any musical or other program must be ordered in advance, including the agreement on its price, with the responsibility for observing applicable regulations, in particular in the field of copyright, lying with the Customer.
- The Customer shall be obliged to ask the Contractor for prior consent with the installation of any promotional materials and items. The Customer shall be liable for any damage caused in connection with the installation and for the observance of security regulations in the course of the installation. If the installation is ensured by the Contractor, the costs of the installation and dismantling shall be charged to the Customer separately.
- The Parties agree that the Customer is responsible for the fact that the Customer and the guests shall store all the valuables (such as jewelry, money, securities, watches, smartphones, mobile phones and other communication devices, computers, audio-visual and other equipment) in the hotel safe. The parties agree that in case of damage of valuables (especially their loss), which are not stored in the hotel safe, the Customer shall be solely responsible in full extent for such a damage and is obliged to compensate the damage to the harmed persons. The Customer is also fully liable in full extent in the sense of Section 2946 and following of the Civil Code for the damage arisen on a brought thing, which was not stored in the cloakroom or in another room specifically determined for storing things. The Customer undertakes to arrange for adequate insurance of things, which will be placed in the Hotel especially for the purpose of their exhibition, presentation and decoration of the Hotel interior for the period of duration of the Conference.
- The Contractor shall be liable for damage suffered by the Customer by loss or destruction of brought items up to the amount stipulated by applicable laws. The Customer, as the event organiser, shall be liable to the Contractor for damage caused by the guests, employees of the Customer and people authorised by the Customer occurring in the course of or in direct connection with the event.
- Following conditions apply to import of items from abroad. The Customer is obliged to inform the Contractor about delivery and volume of imported items in advance. The Customer is also liable for ensuring delivery and restoration of the items to and from the hotel. The Customer is liable for clearance of the items prior to its delivery to the hotel and is obliged to ensure appropriate insurance of the imported items. In case of heavy loads the Customer is obliged to ensure unloading and loading of the items. The Contractor shall not be liable for damage or loss of the imported items.
- Using the name of the hotel and its logo in media, press, print, etc. is allowed only with prior printed consent of the Contractor.
- The Customer is obliged to inform their delegates that the entire premises of Clarion Congress Hotel Prague are non-smoking.
- All correspondence between the Contractor and the Customer related to the stipulated event is considered as a constituent of this order.

Prague, Date: 29.05.2026

Signed by:  
*Tibor Bielik*

on behalf of Contractor  
Mr. Tibor Bielik  
General Manager  
Clarion Congress Hotel Prague  
according to power of attorney

*Donna Cappel*

on behalf of Customer  
Donna Cappel, Director SIG Services  
Association for Computing Machinery

Initial Initial  
*EM* *DC*